TAX INVOICE

GST invoice format for a wedding planner

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Event name, dates and venue**	
Invoice date	DD/MM/YYYY	**Package or scope reference**	
Place of supply	State name (state code)	**Instalment schedule**	
		Vendor-wise recharges	
		Pure-agent disclosure	
		Guest count and room block	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Wedding planning and coordination fee, three-function package	998596	1 EVENT	250,000.00	250,000.00	18%	22,500.00	22,500.00	295,000.00
2	Guest hospitality desk and coordination staff	998596	3 DAY	18,000.00	54,000.00	18%	4,860.00	4,860.00	63,720.00
3	Design and concept development for decor theme	998596	1 JOB	40,000.00	40,000.00	18%	3,600.00	3,600.00	47,200.00
4	Artist management, sangeet performers	998596	1 EVENT	30,000.00	30,000.00	18%	2,700.00	2,700.00	35,400.00
								Taxable	374,000.00
								GST	67,320.00
								Total (Rs.)	**441,320.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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