TAX INVOICE

GST invoice format for a truck rental

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Vehicle number and payload capacity**	
Invoice date	DD/MM/YYYY	**Hire period and basis**	
Place of supply	State name (state code)	**Fuel included or excluded**	
		Trip sheet or logbook reference	
		No consignment note issued	
		Overtime, night halts and tolls	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Hire of 9-tonne truck with driver, fuel included, monthly (MH12 AB 1234)	996601	1 MONTH	85,000.00	85,000.00	5%	2,125.00	2,125.00	89,250.00
2	Extra kilometres beyond 3,000 km allowance	996601	420 KM	18.00	7,560.00	5%	189.00	189.00	7,938.00
3	Driver overtime	996601	16 HOUR	120.00	1,920.00	5%	48.00	48.00	2,016.00
4	Pickup 1-tonne with driver, daily hire	996601	6 DAY	2,400.00	14,400.00	5%	360.00	360.00	15,120.00
								Taxable	108,880.00
								GST	5,444.00
								Total (Rs.)	**114,324.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

Free template from billingsoftware.co (Billing Software by Betterwork)