TAX INVOICE

GST invoice format for a tea wholesaler

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Tea type and grade**	
Invoice date	DD/MM/YYYY	**Garden mark or blend number**	
Place of supply	State name (state code)	**Auction lot and sale number**	
		Packing and net weight	
		FSSAI licence	
		Tea Board registration	
		Moisture and storage note	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	CTC tea BOP grade, 50 kg sack	0902	300 KGS	245.00	73,500.00	5%	1,837.50	1,837.50	77,175.00
2	Orthodox leaf tea FTGFOP, 25 kg sack	0902	50 KGS	520.00	26,000.00	5%	650.00	650.00	27,300.00
3	Green tea, loose, 10 kg pack	0902	20 KGS	640.00	12,800.00	5%	320.00	320.00	13,440.00
4	Roasted coffee beans, 1 kg pack	0901	15 KGS	720.00	10,800.00	5%	270.00	270.00	11,340.00
5	Instant tea extract powder, 500 g	2101	24 NOS	380.00	9,120.00	5%	228.00	228.00	9,576.00
								Taxable	132,220.00
								GST	6,611.00
								Total (Rs.)	**138,831.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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