TAX INVOICE

GST invoice format for a self-drive car rental

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Car model with engine capacity and length category**	
Invoice date	DD/MM/YYYY	**Pickup and return date and time**	
Place of supply	State name (state code)	**Kilometre allowance and excess km**	
		Refundable security deposit	
		Driving licence number of the renter	
		Damage, fuel and late return charges	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Self-drive rent, hatchback (petrol 1197 cc, under 4 m), 3 days	997311	3 DAY	1,800.00	5,400.00	18%	486.00	486.00	6,372.00
2	Self-drive rent, premium SUV (diesel 2184 cc, over 4 m), 2 days	997311	2 DAY	5,500.00	11,000.00	40%	2,200.00	2,200.00	15,400.00
3	Excess kilometres beyond plan, hatchback	997311	120 KM	9.00	1,080.00	18%	97.20	97.20	1,274.40
4	Late return charge, SUV (4 hours)	997311	4 HOUR	350.00	1,400.00	40%	280.00	280.00	1,960.00
5	Fuel shortfall charge, hatchback	997311	1 LOT	600.00	600.00	18%	54.00	54.00	708.00
								Taxable	19,480.00
								GST	6,234.40
								Total (Rs.)	**25,714.40**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

Free template from billingsoftware.co (Billing Software by Betterwork)