TAX INVOICE

GST invoice format for a paper trader

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**GSM and size**	
Invoice date	DD/MM/YYYY	**Reams, packets or reel weight**	
Place of supply	State name (state code)	**Mill and grade**	
		Reel number	
		Cutting charges	
		Delivery mode	
		Brightness / shade	
		Moisture-proof packing	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Maplitho paper 70 GSM, 23 x 36 in (ream of 500)	4802	40 REAM	1,850.00	74,000.00	18%	6,660.00	6,660.00	87,320.00
2	Art board coated 300 GSM, 25 x 36 in (packet of 100)	4810	20 PKT	2,650.00	53,000.00	18%	4,770.00	4,770.00	62,540.00
3	Kraft paper reel 120 GSM, 36 in	4805	1200 KGS	42.00	50,400.00	18%	4,536.00	4,536.00	59,472.00
4	Corrugated paper boxes 3-ply, 12 x 10 x 8 in	4819	2000 NOS	14.50	29,000.00	5%	725.00	725.00	30,450.00

Taxable	206,400.00
GST	33,382.00
Total (Rs.)	**239,782.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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