TAX INVOICE

GST invoice format for a logistics company

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Contract or SOW reference**	
Invoice date	DD/MM/YYYY	**Service-wise SAC and rate**	
Place of supply	State name (state code)	**Shipment or order references**	
		Billing period	
		Multimodal transport document number	
		Service level penalties or credits	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Multimodal transport Chennai to Guwahati, rail and road, door to door (MTD 5512)	996792	3 CONSIGNMENT	46,000.00	92,000.00	5%	2,300.00	2,300.00	96,600.00
2	Warehousing charges, ambient storage, monthly	996729	350 PALLET	420.00	147,000.00	18%	13,230.00	13,230.00	173,460.00
3	Inbound and outbound handling	996719	900 PALLET	35.00	31,500.00	18%	2,835.00	2,835.00	37,170.00
4	Road freight, primary distribution (consignment notes as per annexure)	996791	12 TRIP	18,500.00	222,000.00	5%	5,550.00	5,550.00	233,100.00
								Taxable	492,500.00
								GST	47,830.00
								Total (Rs.)	**540,330.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

Free template from billingsoftware.co (Billing Software by Betterwork)