TAX INVOICE

GST invoice format for a lodge

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Check-in and check-out time**	
Invoice date	DD/MM/YYYY	**Room or bed type**	
Place of supply	State name (state code)	**Extra person charge**	
		Guest ID reference	
		Company name and GSTIN	
		Advance or deposit	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Non-AC double room, 1 day	996311	1 DAY	900.00	900.00	5%	22.50	22.50	945.00
2	AC double room, 2 days	996311	2 DAY	1,600.00	3,200.00	5%	80.00	80.00	3,360.00
3	Dormitory bed, 3 days	996322	3 BED	350.00	1,050.00	5%	26.25	26.25	1,102.50
4	Extra person charge	996311	2 DAY	300.00	600.00	5%	15.00	15.00	630.00
								Taxable	5,750.00
								GST	287.50
								Total (Rs.)	**6,037.50**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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