TAX INVOICE

GST invoice format for a lawyer

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Bar Council enrolment number**	
Invoice date	DD/MM/YYYY	**Matter name and case number**	
Place of supply	State name (state code)	**Court, tribunal or forum**	
		Hearing or appearance dates	
		Reverse-charge declaration	
		Court fee and stamp duty paid	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Drafting and filing of commercial suit, Suit No. 214 of 2026	998212	1 OTH	75,000.00	75,000.00	0%	0.00	0.00	75,000.00
2	Appearance before the High Court, effective hearings	998212	3 OTH	25,000.00	75,000.00	0%	0.00	0.00	75,000.00
3	Legal opinion on trademark licensing agreement	998213	1 OTH	40,000.00	40,000.00	0%	0.00	0.00	40,000.00
4	Representation in arbitration proceedings, two sittings	998215	2 OTH	30,000.00	60,000.00	0%	0.00	0.00	60,000.00

Taxable	250,000.00
GST	0.00
Total (Rs.)	**250,000.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

Free template from billingsoftware.co (Billing Software by Betterwork)