TAX INVOICE

GST invoice format for a laptop and computer rental

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Serial number and asset tag per unit**	
Invoice date	DD/MM/YYYY	**Configuration**	
Place of supply	State name (state code)	**Rental period and billing month**	
		Deployment location	
		Software and licences	
		Data wipe on return	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Laptop rental, Core i5, 16 GB RAM, 512 GB SSD, per month	997315	20 MONTH	1,800.00	36,000.00	18%	3,240.00	3,240.00	42,480.00
2	Desktop rental with 22 inch monitor, per month	997315	10 MONTH	1,400.00	14,000.00	18%	1,260.00	1,260.00	16,520.00
3	Multifunction laser printer rental, per month	997315	2 MONTH	1,500.00	3,000.00	18%	270.00	270.00	3,540.00
4	Delivery, setup and pickup	997315	1 JOB	3,000.00	3,000.00	18%	270.00	270.00	3,540.00
								Taxable	56,000.00
								GST	10,080.00
								Total (Rs.)	**66,080.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

Free template from billingsoftware.co (Billing Software by Betterwork)