TAX INVOICE

GST invoice format for an insolvency professional

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**IBBI registration number**	
Invoice date	DD/MM/YYYY	**Corporate debtor and NCLT case number**	
Place of supply	State name (state code)	**Role and appointment date**	
		CoC approval reference	
		Billing period	
		Out-of-pocket expenses	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Professional fee as resolution professional, October 2026, per CoC approval	998240	1 OTH	300,000.00	300,000.00	18%	27,000.00	27,000.00	354,000.00
2	Professional fee as interim resolution professional, appointment to CoC constitution	998240	1 OTH	150,000.00	150,000.00	18%	13,500.00	13,500.00	177,000.00
3	Liquidator's fee for asset sale stage, as per regulation scale	998240	1 OTH	250,000.00	250,000.00	18%	22,500.00	22,500.00	295,000.00
4	Travel to plant site for asset inspection	998240	1 OTH	18,000.00	18,000.00	18%	1,620.00	1,620.00	21,240.00

Taxable	718,000.00
GST	129,240.00
Total (Rs.)	**847,240.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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