# TAX INVOICE

*GST invoice format for a furniture rental*

| | | | |
|---|---|---|---|
| **Supplier name** | Your business name | **Customer name** | Customer / business name |
| **Address** | Shop/office address, city, state, PIN | **Customer address** | Billing address |
| **GSTIN** | 27ABCDE1234F1Z5 | **Customer GSTIN** | If registered (B2B) |
| **Invoice no.** | INV/25-26/0001 | **Item list with asset tags** | |
| **Invoice date** | DD/MM/YYYY | **Tenure and billing month** | |
| **Place of supply** | State name (state code) | **Refundable security deposit** | |
| | | **Delivery, installation and pickup charges** | |
| | | **Damage and wear terms** | |
| | | **Early closure and swap fee** | |

| # | Description | HSN/SAC | Qty | Rate | Taxable | GST | CGST | SGST | Total |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Queen bed with storage, wooden, monthly rent | 997323 | 1 MONTH | 900.00 | 900.00 | 18% | 81.00 | 81.00 | 1,062.00 |
| 2 | Three-seater fabric sofa, monthly rent | 997323 | 1 MONTH | 800.00 | 800.00 | 18% | 72.00 | 72.00 | 944.00 |
| 3 | Study table with chair, monthly rent | 997323 | 1 MONTH | 450.00 | 450.00 | 18% | 40.50 | 40.50 | 531.00 |
| 4 | Six-seater dining table set, monthly rent | 997323 | 1 MONTH | 1,100.00 | 1,100.00 | 18% | 99.00 | 99.00 | 1,298.00 |
| 5 | One-time delivery and assembly | 997323 | 1 JOB | 499.00 | 499.00 | 18% | 44.91 | 44.91 | 588.82 |
| | | | | | | | | Taxable | 3,749.00 |
| | | | | | | | | GST | 674.82 |
| | | | | | | | | **Total (Rs.)** | **4,423.82** |

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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