TAX INVOICE

GST invoice format for a fmcg distributor

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**MRP and retailer landing price**	
Invoice date	DD/MM/YYYY	**Scheme / claim reference**	
Place of supply	State name (state code)	**Batch and manufacturing date**	
		Beat and salesman	
		Cases, outers and pieces	
		Retailer GSTIN or 'unregistered' flag	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Toothpaste 150 g (case of 72)	3306	2 CASE	5,940.00	11,880.00	5%	297.00	297.00	12,474.00
2	Shampoo sachets 6 ml (string of 16, box of 40 strings)	3305	3 BOX	1,180.00	3,540.00	5%	88.50	88.50	3,717.00
3	Instant noodles 70 g (case of 96)	1902	4 CASE	1,080.00	4,320.00	5%	108.00	108.00	4,536.00
4	Namkeen bhujia 200 g (case of 30)	2106	3 CASE	1,260.00	3,780.00	5%	94.50	94.50	3,969.00
5	Body deodorant spray 150 ml (case of 24)	3307	1 CASE	3,980.00	3,980.00	18%	358.20	358.20	4,696.40
6	Dishwash liquid 500 ml (case of 24)	3402	2 CASE	2,350.00	4,700.00	18%	423.00	423.00	5,546.00
								Taxable	32,200.00
								GST	2,738.40
								Total (Rs.)	**34,938.40**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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