TAX INVOICE

GST invoice format for a car service centre

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Job card number**	
Invoice date	DD/MM/YYYY	**Vehicle registration, model and VIN**	
Place of supply	State name (state code)	**Odometer reading at service**	
		Labour and parts in separate sections	
		Insurance claim number and insurer's share	
		Old part returned or retained	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Periodic service labour (40,000 km service)	998714	1 JOB	2,200.00	2,200.00	18%	198.00	198.00	2,596.00
2	Engine oil 5W-30 synthetic	2710	4 LTR	620.00	2,480.00	18%	223.20	223.20	2,926.40
3	Oil filter	8421	1 PCS	380.00	380.00	18%	34.20	34.20	448.40
4	Front brake pads set	8708	1 SET	2,450.00	2,450.00	18%	220.50	220.50	2,891.00
5	Engine coolant	3820	2 LTR	310.00	620.00	18%	55.80	55.80	731.60
6	Wheel alignment and balancing	998714	1 JOB	900.00	900.00	18%	81.00	81.00	1,062.00
								Taxable	9,030.00
								GST	1,625.40
								Total (Rs.)	**10,655.40**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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