TAX INVOICE

GST invoice format for a bus operator

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Bus registration number and seating capacity**	
Invoice date	DD/MM/YYYY	**AC or non-AC**	
Place of supply	State name (state code)	**Permit type: stage, contract or tourist**	
		Route or duty period	
		Kilometres run and extra km	
		Reverse charge statement for corporate hire	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Employee transport, 35-seater AC bus, Route 4, monthly (fuel included)	996601	1 MONTH	145,000.00	145,000.00	5%	3,625.00	3,625.00	152,250.00
2	Wedding charter, 50-seater AC coach, 2 days Pune-Kolhapur	996413	2 DAY	24,000.00	48,000.00	5%	1,200.00	1,200.00	50,400.00
3	Extra kilometres beyond 600 km allowance	996413	140 KM	55.00	7,700.00	5%	192.50	192.50	8,085.00
4	Driver bata and night halt	996413	1 NIGHT	800.00	800.00	5%	20.00	20.00	840.00
								Taxable	201,500.00
								GST	10,075.00
								Total (Rs.)	**211,575.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

Free template from billingsoftware.co (Billing Software by Betterwork)