TAX INVOICE

GST invoice format for a bike service centre

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Job card number**	
Invoice date	DD/MM/YYYY	**Registration and chassis number**	
Place of supply	State name (state code)	**Odometer reading**	
		Service type: free, paid or accident	
		Parts with HSN and quantity	
		Removed parts returned to customer	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	General service labour, 125 cc motorcycle	998714	1 JOB	450.00	450.00	18%	40.50	40.50	531.00
2	Engine oil 10W-30 (1 L)	2710	1 BTL	360.00	360.00	18%	32.40	32.40	424.80
3	Brake shoe set, rear	8714	1 SET	320.00	320.00	18%	28.80	28.80	377.60
4	Chain sprocket kit	8714	1 KIT	1,450.00	1,450.00	18%	130.50	130.50	1,711.00
5	Tube 3.00-18	4013	1 PCS	340.00	340.00	18%	30.60	30.60	401.20
								Taxable	2,920.00
								GST	525.60
								Total (Rs.)	**3,445.60**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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