TAX INVOICE

GST invoice format for a banquet hall

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Event date and session**	
Invoice date	DD/MM/YYYY	**Function type and host name**	
Place of supply	State name (state code)	**Package or hall-only flag**	
		Guaranteed and actual plates	
		Advance and receipt voucher numbers	
		Refundable security deposit	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Hall rent with veg dinner package (food in premises with renting)	996334	400 PLATE	750.00	300,000.00	18%	27,000.00	27,000.00	354,000.00
2	Stage decoration (part of package)	996334	1 NOS	35,000.00	35,000.00	18%	3,150.00	3,150.00	41,300.00
3	Hall-only rent, morning session (separate booking)	997212	1 NOS	60,000.00	60,000.00	18%	5,400.00	5,400.00	70,800.00
4	Generator backup charges	997212	4 HRS	1,500.00	6,000.00	18%	540.00	540.00	7,080.00
								Taxable	401,000.00
								GST	72,180.00
								Total (Rs.)	**473,180.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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