TAX INVOICE

GST invoice format for an advertising agency

Supplier name	Your business name	**Customer name**	Customer / business name
Address	Shop/office address, city, state, PIN	**Customer address**	Billing address
GSTIN	27ABCDE1234F1Z5	**Customer GSTIN**	If registered (B2B)
Invoice no.	INV/25-26/0001	**Release order number**	
Invoice date	DD/MM/YYYY	**Publication, edition and date**	
Place of supply	State name (state code)	**Spot schedule for TV and radio**	
		Outdoor site details	
		Agency commission basis	
		Creative deliverables	

#	Description	HSN/SAC	Qty	Rate	Taxable	GST	CGST	SGST	Total
1	Campaign concept, creative development and artwork, festive launch	998361	1 OTH	150,000.00	150,000.00	18%	13,500.00	13,500.00	177,000.00
2	Print media space, Marathi daily, Pune edition, 8 x 12 cm, 3 insertions	998363	3 OTH	40,000.00	120,000.00	5%	3,000.00	3,000.00	126,000.00
3	Radio advertising time, FM station, 20-second spots	998364	60 NOS	1,800.00	108,000.00	18%	9,720.00	9,720.00	127,440.00
4	Outdoor hoarding display, 20 x 10 ft, 30 days	998366	1 OTH	85,000.00	85,000.00	18%	7,650.00	7,650.00	100,300.00
5	Video ad production, 30-second film	998361	1 OTH	220,000.00	220,000.00	18%	19,800.00	19,800.00	259,600.00
								Taxable	683,000.00
								GST	107,340.00
								Total (Rs.)	**790,340.00**

Inter-state sale? Replace CGST + SGST with IGST at the full GST rate.

Amount in words: _____

Bank / UPI details: _____

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

For (Supplier name) — Authorised signatory

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